

# Northern Westchester Joint Water Works

## NWJWW Board of Trustees Meeting – May 16, 2025

Raymond A. Reber Catskill Water Treatment Facility 2065 East Main Street, Cortlandt Manor, NY

Convened at 10:06 A.M.

Adjourned at 10:43 A.M.

A.M. Present:

<b>Edward Lachterman, Chairperson</b>	<b>Matthew Geho, Operations Director, attending remotely by phone</b>
<b>Richard Becker, Vice Chairperson, absent</b>	<b>Catherine Paget, Business Director</b>
<b>Charles Peterson, Montrose Representing Commissioner</b>	<b>Michael Cunningham, Attorney</b>
<b>Robert Scorrano, Trustee</b>	<b>Donna Albanese, Recording Sec’y</b>

A motion was made by Trustee Scorrano to adopt the April 25, 2025 minutes. Motion was seconded by Trustee Peterson. Motion approved 3-0.

### **Request to fund replacement of Catskill Building RPZ device and replacement of Caustic Soda Storage Tank**

Mr. Geho mentioned that the RPZ device stands for reduced pressure zone double check valve assembly. It is a piece of equipment we have to have on our DAF system per the Department of Health guidelines.

In March the city reduced the flow in the Catskill aqueduct which allowed us to not be able to pump from the aqueduct so we had to shut the plant down. When we shut the plant down, this check valve assembly failed. When we came back online, we had to remove it and put a spool piece in it. We could not operate in a long-term fashion without this piece of equipment. We purchased and installed it in house.

Because this was not budgeted for we are requesting we fund this through the fund balance to cover the overage. This was an emergency to get it done so that we would not receive any violations from the Department of Health. Mrs. Paget asked Mr. Geho if he thought we could transfer money from or to that would cover the cost. Mr. Geho said we may have money at the end of the year from the electrical or chemical budget to cover the cost. Mrs. Paget mentioned that we would run that line negative now and then see where we would land operationally then we can cover it in that manner. Mr. Geho mentioned that the cost of the part was \$9,700.

A motion was made by Trustee Scorrano to fund replacement of the Catskill RPZ device in the amount of \$9,700 and see if at the end of the year there is money in either the electrical or

chemical budget to cover the cost instead of using fund balance. A motion was seconded by Trustee Peterson. Motion approved 3-0.

### **Operations Director's Report**

Mr. Geho mentioned that in regards to training for the operators, we have a procedure that if an operator would like to go to a training class, they request it from the Chief Operator who approves it based on a schedule. Once approved, it goes to Mr. Geho for approval. Mr. Geho is requesting from the Board to take two online courses from Suncoast Training to renew his license for August 2025. The amount is \$450 for both training sessions to get his license renewed.

A motion was made by Trustee Scorrano to approve Mr. Geho to take two online courses from Suncoast Training in the amount of \$450 to renew his license for August 2025. A motion was seconded by Trustee Peterson. Motion approved 3-0.

A motion was made by Trustee Scorrano at 10:10 A.M. to enter into executive session. A motion was seconded by Trustee Peterson. Motion approved 3-0.

A motion was made by Trustee Scorrano at 10:40 A.M. to exit executive session. The motion was seconded by Trustee Peterson. Motion approved 3-0.

A motion was made by Trustee Scorrano to approve Mr. Geho to work half a week remotely and use the other half week sick time for the duration of his recuperation. A motion was seconded by Trustee Peterson. Motion approved 3-0.

Mr. Cunningham read aloud a draft resolution for the Board that will defund the Accountant position, hire a part time person for \$25 an hour and authorize the Business Director to work with Civil Service to create a Deputy Business Director position.

A motion was made by Trustee Scorrano to defund the Accountant position, hire a part time person for \$25 an hour and authorize the Business Director to work with Civil Service to create a Deputy Business Director position. A motion was seconded by Trustee Peterson. Motion approved 3-0.

A motion was made by Trustee Scorrano at 10:43 A.M. to adjourn the meeting. A motion was seconded by Trustee Peterson. Motion approved 3-0.

### ***Resolution #2025-47***

*A motion was made by Trustee Scorrano to adopt the April 25, 2025 minutes. Motion was seconded by Trustee Peterson. Motion approved 3-0.*

### ***Resolution #2025-48***

*A motion was made by Trustee Scorrano to fund replacement of the Catskill RPZ device in the amount of \$9,700 and see if at the end of the year there is money in either the electrical or chemical budget to cover the cost instead of using fund balance. A motion was seconded by Trustee Peterson. Motion approved 3-0.*

***Resolution #2025-49***

*A motion was made by Trustee Scorrano to approve Mr. Geho to take two online courses from Suncoast Training in the amount of \$450 to renew his license for August 2025. A motion was seconded by Trustee Peterson. Motion approved 3-0.*

***Resolution #2025-50***

*A motion was made by Trustee Scorrano to approve Mr. Geho to work half a week remotely and use the other half week sick time for the duration of his recuperation. A motion was seconded by Trustee Peterson. Motion approved 3-0.*

***Resolution #2025-51***

*A motion was made by Trustee Scorrano to defund the Accountant position, hire a part time person for \$25 an hour and authorize the Business Director to work with Civil Service to create a Deputy Business Director position. A motion was seconded by Trustee Peterson. Motion approved 3-0.*